

## IDEFORD PARISH COUNCIL

### Minutes of the Parish Council Meeting held in the Village Hall on 11<sup>th</sup> April 2024 at 7pm

Present:	Cllr T Hill – Chair Cllr A Carter-Woodwark Cllr D Fox Cllr H Bellamy	Cllr M Batting Cllr C Hill Cllr. J. Gardner
In Attendance	Cllr R Peart (DCC) Cllr K Gearon (TDC)	Mrs J Thompson - Clerk Mrs. Clarke incoming clerk. 11 members of the public

Item (a)	DRAFT MINUTES	Discussion and Decisions (b)
035/24	<b>WELCOME AND APOLOGIES FOR ABSENCE:</b>	The Chair opened the meeting at 19.44pm and introduced the new clerk, Mrs. Clarke, who will be taking over from Mrs Thompson and he hopes Ideford will be able to utilise some of her unique skills. Apologies were received from PCSO Bunce
036/24	<b>MINUTES OF THE LAST MEETING:</b>	It was proposed by Cllr Fox, seconded by Cllr Carter-Woodwark and was agreed by all, to accept the minutes of the meeting of Thursday 14 <sup>th</sup> March 2024 as a true and accurate record.
037/24	<b>DECLARATION OF INTERESTS:</b>	The chair declared an interest on the agenda item of the Millennium Green and his wife also being a trustee. Later as the discussion went to planning matters Cllr Carter-Woodwark indicated she had an interest in planning matter 24/00529/HOU
038/24	<b>PUBLIC PARTICIPATION: MOP SWW</b>	Water accumulation between Longthorne and Ugbrooke impedes passage; drain blockage reported by both mop and chair. Blocked gulley noted, but not addressed due to absence of standing water. Complaints about Welsh workmen's behaviour (swearing) raised by mop; to be reported to SWW and contractor. Cllr Peart confirms awareness of blocked gulley and workmen's language; council to inform SWW.
039/24	<b>REPORTS:</b>	Cllr R Peart (DCC) nothing to add after the Annual Parish meeting earlier. Cllr K Gearon (TDC) nothing to add after the Annual Parish meeting earlier. Police report: 2 recorded offences, dog on dog and a burglary.
040/24	<b>PARISH MATTERS:</b>	<p><b>040.1 Discussion about developing and publicising the Biodiversity Policy and Action Plan.</b> Cllr. Gardner requests a regular agenda item on the topic. Community engagement and website traffic discussed. Biodiversity now a factor in all planning applications. Proposal to discuss different plan areas periodically to maintain momentum. Cllr. Bellamy to pass detailed report to Cllr. Gardner for review.</p> <p><b>040.2 Light Pollution.</b> Light pollution discussed, led by Cllr. Gardner, focusing on LED transition and its impact on bats, as there area number of rare bats in the parish. Importance of community involvement emphasized; funding for blue light filters discussed. Street light purpose debated; Chudleigh contact for filter info suggested. Consideration of timers and advice for residents.</p> <p><b>040.3 Litter Pick</b> Discussed village litter pick logistics, including date and approach. Set date: Sunday, June 2nd. Village hall chosen as hub with refreshments; promotion at Salmon Lunch. Time for event to be decided</p> <p><b>040.4 Maintenance at the Millennium Green.</b> A discussion was had about concerns raised to do with the Millennium Green, it was agreed that this should be given to the trustees.</p> <p><b>040.5 Roadworks, Parking issues</b> - we are awaiting the yellow lines and potholes. Lanes deteriorating, may become unusable by next winter. One lane needs resurfacing. Cllr Peart proposes using funds for pot hole repairs via other contractors, with DCC approval. Pot holes are fixed after reporting, a discussion on the set standards for pot holes took place. Olchard Lane urgently needs resurfacing due to merging pot holes, posing danger.</p> <p><b>040.6 Sustainable Ideford</b> – Cllr Gardner reiterates what he said at the parishioners meeting earlier.</p> <p><b>040.7 Wildlife Wardens</b> – repeats what he said at the parishioners meeting.</p>

041/24	<p><b>PLANNING:</b></p> <p><b>041.1 Planning application: 24/00529/HOU</b> – Orchard Cottage, Olchard Removal of existing front extension and construction of a new front and side single storey extension with internal alterations. All agreed to support this application.</p> <p><b>041.2</b> To note the following planning decisions:</p> <p><b>23/01140/LBC</b> – Well Cottage, Olchard Replacement windows Grant of conditional consent</p> <p><b>23/01142/HOU</b> – Well Cottage, Olchard, New solar array on the studio, Grant of conditional planning permission.</p> <p><b>23/01143/LBC</b> – Well Cottage, Olchard, New solar array on the studio, Grant of conditional consent</p> <p><b>041.3</b> To note withdrawn application: <b>24/00104/FUL</b> – Coombe Hill Cross, Ideford Coombe Erection of a dwelling, Application withdrawn.</p> <p><b>041.4</b> Planning enforcement: no updates at present.</p>												
042/24	<p><b>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS:</b> none</p>												
043/24	<p><b>AUDIT 2023 – 2024</b></p> <p>The clerk asked if there were any questions on any of these and there was not, so all of the following were approved by the council:-</p> <p><b>043.1</b> Certificate of Exemption from limited assurance review.</p> <p><b>043.2</b> Summary of Receipts and Payments for yr ended 31<sup>st</sup> March 2024.</p> <p><b>043.3</b> Fixed Asset Register for the year ended 31<sup>st</sup> March 2024.</p> <p><b>043.4</b> Fixed Asset Risk Assessment for the year ended 31<sup>st</sup> March 2024.</p> <p><b>043.5</b> Annual Return Explanation of Variance.</p> <p><b>043.6</b> Statement of Internal Control for the year ending 31<sup>st</sup> March 2024.</p> <p><b>043.7</b> Parish Council Risk Assessment for the year ending 31<sup>st</sup> March 2024.</p>												
044/24	<p><b>CLERK'S REPORT AND FINANCE:</b></p> <p>044.1 The balance of accounts in March 2024 was £.12489.66</p> <p>The bank reconciliation for March 2024 was agreed by all and signed by the Chair and Clerk.</p> <p>044.2 The following payments were approved:</p> <table border="1" data-bbox="248 1055 1469 1205"> <tr> <td>£50.00</td> <td>DCT</td> <td>Membership renewal</td> </tr> <tr> <td>£1263.43</td> <td>Staff</td> <td>Salary, Mileage and expenses</td> </tr> <tr> <td>£169.17</td> <td>DALC</td> <td>Membership Renewal</td> </tr> <tr> <td>£151.20</td> <td>Community Heartbeat</td> <td>Subscription Renewal</td> </tr> </table> <p>Payments made since the last meeting:</p> <p>£14.40 Monthly DD to Scribe Accounts £12.00 + VAT.</p> <p>044.3 The final quarterly budget update for the year ending 31<sup>st</sup> March 2024 was provided.</p> <p>044.4 Legal and administrative update:- A number of policies have been reviewed along with statutory documents and end of year statements.</p>	£50.00	DCT	Membership renewal	£1263.43	Staff	Salary, Mileage and expenses	£169.17	DALC	Membership Renewal	£151.20	Community Heartbeat	Subscription Renewal
£50.00	DCT	Membership renewal											
£1263.43	Staff	Salary, Mileage and expenses											
£169.17	DALC	Membership Renewal											
£151.20	Community Heartbeat	Subscription Renewal											
045/24	<p><b>DATE OF NEXT MEETING</b> - Thursday 9<sup>th</sup> May 2024.</p>												
046/24	<p><b>CLOSE THE MEETING</b> - The meeting closed at 21.09pm.</p>												

Signed:

\_\_\_\_\_

Dated:

\_\_\_\_\_